

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
December 8, 2021
Meeting held via Telus BusinessConnect

ATTENDANCE Mayor Darcy Burke

 Councillors William Goodfellow
 Leah Smith
 Tyler Henke
 Kathleen Morin

Administration: Elaine Macdonald

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

RES 286-2021 Moved by Councillor Morin that the agenda be accepted with the following amendments:

ADD

12C. Pursuant to Section 26 FOIPPA – Testing Procedures, Tests and Audits.

DELETE

8C. Utility Billing Reversal Request.

Carried

3. PUBLIC WORKS REPORT

RES 287-2021 Moved by Councillor Henke that Council accepts the Public Works report as presented.

Carried

4. DELEGATION

5. MINUTES

5A. Minutes from the November 23, 2021 Regular Meeting of Council.

RES 288-2021 Moved by Deputy Mayor Smith that the minutes of the November 23, 2021 Regular meeting of Council be approved as presented.

Carried

6. FINANCIAL REPORTS

6A. Bank Reconciliation November, 2021 – Village

RES 289-2021 Moved by Councillor Goodfellow that the bank reconciliation for the Village for the month of November, 2021 be accepted as presented.

Carried

6B. Bank Reconciliation November, 2021 – WRC

RES 290-2021 Moved by Councillor Henke that the bank reconciliation for WRC for the month of November, 2021 be accepted as presented.

Carried

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

7A. Response Letter from Municipal Affairs re FIR Extension Request.

This item will remain on the agenda as Unfinished Business until we have final resolution from the Province.

8. NEW BUSINESS

8A. Interim Spending Allowance 2022
Presented by Elaine Macdonald, Municipal Administrator

RES 291-2021 Moved by Councillor Goodfellow that Council approves the expenditure of up to one quarter of the 2021 Operating Budget totaling \$206,500.
Carried

8B. Holiday Hours
Presented by Elaine Macdonald, Municipal Administrator

RES 292-2021 Moved by Councillor Henke that Council approves the closure of operations of the Village from December 24, 2021 to January 3rd, 2022 inclusive.
Carried

8C. Deleted

8D. ATCO Gas Utility Right of Way Agreement
Presented by Elaine Macdonald, Municipal Administrator

RES 293-2021 Moved by Deputy Mayor Smith that the Village Council agrees to enter into a Utility Right of Way agreement with ATCO Gas on the lands described as Plan 1710553; Block 11; Lot 2.
Carried

8E. Budget Meeting Date
Presented by Elaine Macdonald, Municipal Administrator

RES 294-2021 Moved by Mayor Burke that Council establishes Jan. 27, 2022 at 6:30 p.m. as the date and time for a budget meeting.
Carried

9. CORRESPONDENCE

9A. Letter from Village of Standard re Organizational Meeting

RES 295-2021 Moved by Councillor Morin that the letter from the Village of Standard be accepted as information.
Carried

10. OTHER BUSINESS

Mayor Burke noted that Council would have Christmas cards to sign at the Village Office.

11. ACTION ITEM LIST REVIEW

RES 296-2021 Moved by Deputy Mayor Smith that the Action Item List be accepted as presented.

12. CLOSED SESSION

RES 297-2021 Moved by Deputy Mayor Smith that Council goes into a Closed Session meeting at 7:36 p.m. pursuant to *FOIPPA Section 17 – Disclosure Harmful to Personal Privacy*.
Carried

All Councillors in attendance at the meeting were included in the Closed Session meeting and all Councillors affirmed that they were alone, no one could hear them, and they had no recording devices on. Municipal Administrator Macdonald left the meeting.

Municipal Administrator was called back to the meeting at 7:46 p.m.

RES 298-2021 Moved by Deputy Mayor Smith that Council comes out of the Closed Session meeting at 7:46 p.m.
Carried

Regular meeting of Council resumed at 7:48 p.m.

Council resumed the regular meeting prior to the second Closed Session discussion in order to ensure the motion that was the result of the first Closed Session meeting could be made in the event Mayor Burke was called away from the meeting before the end of the second discussion.

13. OUT OF CLOSED SESSION MOTION

RES 299-2021 Moved by Mayor Burke that all staff receive Christmas bonuses in the amount of \$500 and that Cory be given \$200 in gift cards divided amongst the Chinese Restaurant, Triple B Tavern, and the Rockyford Grocery store.
Carried

RES 300-2021 Moved by Deputy Mayor Smith that the Council go into a Closed Session meeting at 7:51 p.m. pursuant to *FOIPPA Section 23 – Local Public Body Confidences*.
Carried

All members of Council and the Municipal Administrator were present for the Closed Session meeting. All previous affirmations stood.

RES 301-2021 Moved by Deputy Mayor Smith that Council come out of Closed Session meeting at 8:34 p.m.

14. REPORTS

RES 302-2021 Moved by Mayor Burke that the Village purchase two dehumidifiers for Prairie Ridge Park; have the air exchange system checked and get a quote for any remediation of the upper level of the building. Administration is to contact the president of the Playschool to notify her that Playschool can resume activities in Prairie Ridge Park.
Carried

Deputy Mayor Smith delivered her report verbally

- there was no Ag Society meeting
- she was in attendance of the Palliser Regional Municipal Services AGM and will send the package from that meeting to Council for review. She asked that representatives from Palliser present to Council to provide clarification to new Council members of what services they provide to the Village.

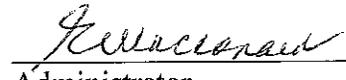
RES 303-2021 Moved by Deputy Mayor Smith that the reports be accepted as presented.
Carried

15. ADJOURNMENT

RES 304-2021 Mayor Burke moved that the meeting be adjourned at 8:39 p.m.
Carried



Mayor



Administrator