

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
June 11, 2025
7:00 PM

ATTENDANCE: Mayor Darcy Burke
Councillors Leah Smith
Tyler Henke
William Goodfellow
April Geeraert

Administration Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 6:40 p.m.

2. AGENDA

RES 167-2025 Moved by Councillor Henke to approve the agenda as amended.
No minutes available from May meeting.
May bank reconciliations not available.
Additions to new business:
J. Letter of support for Rockyford Minor Hockey & Ringette Association.
K. Approval of Terms & Conditions for Public Auction
L. Public Auction Date & Time
M. Market Value for Properties to be Auctioned
N. Tax Recovery Costs
O. Capital Budget Revision
Addition to Correspondence:
D. Village of Hussar invitation
Carried

3. PUBLIC WORKS REPORT

RES 168-2025 Moved by Deputy Mayor Smith to accept the report as presented.
Carried

4. DELEGATIONS

5. ADOPT MINUTES

Minutes not available.

6. FINANCIAL REPORTS

Bank reconciliations not available.

7. UNFINISHED BUSINESS

A. Joint Use Planning Agreement – due June 2026

8. NEW BUSINESS

A. Bylaw 2025-003 ATCO Gas and Pipelines agreement
RES 169-2025 Moved by Councillor Geeraert to give second reading to Bylaw 2025-003.
Carried
RES 170-2025 Moved by Councillor Goodfellow to give unanimous consent to move to third reading of Bylaw 2025-003.
Carried Unanimously
RES 171-2025 Moved by Councillor Henke to give third reading to Bylaw 2025-003.
Carried

B. Draft Intermunicipal Collaboration Framework – Strathmore, Rockyford, Standard, Hussar

RES 172-2025 Moved by Deputy Mayor Smith that we move forward with the ICF.

Mayor
Administrator

Carried

C. Letter of Support – Rockyford Agricultural Society ACI grant application
RES 173-2025 Moved by Mayor Burke to provide a letter of support to the Rockyford Agricultural Society for inclusion with their ACI grant application.

Carried

D. Update Lease Agreement – Rockyford Agricultural Society
RES 174-2025 Moved by Councillor Geeraert to update the lease agreement with changes as discussed.

Carried

E. Bylaw 2025-007 Land Use Bylaw
RES 175-2025 Moved by Councillor Geeraert to give second reading to Bylaw 2025-007.

Carried

RES 176-2025 Moved by Councillor Goodfellow to give unanimous consent to move to third reading.

Carried Unanimously

RES 177-2025 Moved by Councillor Henke to give third reading to Bylaw 2025-007.

Carried

F. Bylaw 2025-008 Public Utility Bylaw
RES 178-2025 Moved by Councillor Goodfellow to accept as information.

Carried

G. Wheatland Regional Corporation Bylaw 1 and Unanimous Shareholder Agreement
RES 179-2025 Moved by Mayor Burke that Administration write a letter to Wheatland Regional Corporation letting them know that the Village of Rockyford, as a shareholder of WRC, accepts two representatives from Wheatland County, but as an equal shareholder, the County should only have one vote.

Carried

H. Community Futures Wild Rose – Investment Readiness Kit
RES 180-2025 Moved by Councillor Henke to table this until September.

Carried

I. Letter or Card for Martin Shields Retirement
RES 181-2025 Moved by Deputy Mayor Smith that we invite Mr. Shields to the rodeo and present him with a plaque (maximum value \$50) with a picture of him participating in previous events in Rockyford.

Carried

7:35pm Councillor Geeraert left the meeting
7:38pm Councillor Geeraert returned to the meeting

J. Letter of Support for Rockyford Minor Hockey and Ringette Association
RES 182-2025 Moved by Councillor Geeraert to provide a letter of support.

Carried

K. Approval of Terms and Conditions for Public Auction
RES 183-2025 Moved by Councillor Henke to accept as presented.

Carried

L. Public Auction Date and Time
RES 184-2025 Moved by Councillor Geeraert to hold the auction on September 15, 2025 at 2:00pm.

Carried

Mayor 
Administrator 

M. Market Value for Properties to be Auctioned
RES 185-2025 Moved by Deputy Mayor Smith that the assessed value be used as the market value of the properties to be auctioned.
Carried

N. Tax Recovery Costs
RES 186-2025 Moved by Deputy Mayor Smith to approve the addition of all tax recovery costs to the relevant tax roll per Section 533(1)(f) of the Municipal Government Act, Chapter M-26, RSA 2000.
Carried

O. Capital Budget Revision – Automatic Transfer Switch Replacement
RES 187-2025 Moved by Councillor Goodfellow to amend the capital budget to include the replacement of the automatic transfer switch.
Carried

9. A. Wheatland Housing Management Body 2024 Annual Report
RES 188-2025 Moved by Councillor Henke to accept as information.
Carried

B. Minister McIver re LGFF funding 2025
RES 189-2025 Moved by Councillor Geeraert to accept as information.
Carried

C. Wheatland Housing Management Body – New Deputy CAO
RES 190-2025 Moved by Councillor Henke to accept as information.
Carried

D. Village of Hussar Invitation
RES 191-2025 Moved by Councillor Geeraert for Administration to inform the CAO of the Village of Hussar that she will be attending but unsure of arrival time.
Carried

10. OTHER BUSINESS

11. ACTION ITEM REVIEW LIST

A. Water loss update
RES 192-2025 Moved by Deputy Mayor Smith to accept as information.
Carried

B. Update re PRP subdivision
Verbal update given by CAO Miller.

12. CLOSED SESSION

13. OUT OF CLOSED SESSION

14. REPORTS

RES 193-2025 Moved by Councillor Geeraert to accept reports as presented.
Carried

15. ADJOURNMENT

RES 194-2025 Mayor Burke declared the meeting adjourned at 8:07 p.m.



Mayor



Administrator