

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
April 9, 2025
6:00 PM

ATTENDANCE: Mayor Darcy Burke
Councillors Leah Smith
Tyler Henke
William Goodfellow
Via Teams April Geeraert
Administration Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 6:00 p.m.

2. AGENDA

RES 089-2025 Moved by Councillor Henke to approve the agenda as presented.
Carried

3. PUBLIC WORKS REPORT

RES 090-2025 Moved by Deputy Mayor Smith to accept the report as presented.
Carried

4. DELEGATIONS

A. Calvin Scott & Michelle Lutz – Avail LLP
RES 091-2025 Moved by Councillor Goodfellow to accept and approve the 2024 financial reports as presented, including the adjustment required to reserves.
Carried

B. Devin Diano – Palliser Regional Municipal Services – Land Use Bylaw presentation
Confirmation required of the number of eggs incubated at one time.

5. ADOPT MINUTES

A. Minutes from March 12, 2025 Regular Meeting
B. Minutes from March 19, 2025 Special Meeting
RES 092-2025 Moved by Councillor Henke to approve minutes as presented.
Carried

6. FINANCIAL REPORTS

A. Bank Reconciliation March – Chequing account
RES 093-2025 Moved by Councillor Goodfellow to approve as presented.
Carried
B. Bank Reconciliation March – T Bill account
RES 094-2025 Moved by Councillor Geeraert to approve as presented.
Carried

7. UNFINISHED BUSINESS

A. Joint Use Planning Agreement – due June 2026

8. NEW BUSINESS

A. Rescind motion RES 048-2025
RES 095-2025 Move by Mayor Burke to rescind motion RES 048-2025
Carried

Mayor 
Administrator 

B. Move May meeting date
RES 096-2025 Moved by Councillor Henke to move the May meeting to May 21st at 7pm.
Carried

C. Request Days Off
RES 097-2025 Moved by Councillor Geeraert to approve the days off request received from Administrator Miller.
Carried

D. Pre-Summer BBQ
RES 098-2025 Moved by Deputy Mayor Smith that council and staff have a BBQ at Mayor Burke's home on June 14th.
Carried

E. Operating Budget 2025
RES 099-2025 Moved by Mayor Burke that the operating budget for 2025 be passed as presented.
Carried

F. Letter of Recognition for Rockyford Agricultural Society
RES 100-2025 Moved by Deputy Mayor Smith to send a letter of recognition to the Rockyford Agricultural Society.
Carried

G. Request from Rockyford Agricultural Society to use Village line of credit
RES 101-2025 Moved by Councillor Goodfellow to direct Administration to set up an agreement with the Agricultural Society which would include payment towards the principal amount as well as the full interest incurred monthly.
Carried

H. Six Acre parcel
RES 102-2025 Moved by Mayor Burke to direct Administration to contact the realtor of her choosing to discuss the sale of the six-acre parcel for multi-residential development.
Carried

I. Western Irrigation District – One Year Extension
RES 103-2025 Moved by Deputy Mayor Smith to grant the one-year extension.
Carried

J. Rockyford Library Appointment
RES 104-2025 Moved by Councillor Henke to appoint Kim Drydale to the Rockyford Library Board for a three-year term ending on March 31, 2028.
Carried

K. Water repairs - 90s 2 Restaurant
RES 105-2025 Moved by Councillor Goodfellow that the Village covers the entire bill for water repairs at the 90s 2 Restaurant in the amount of \$393.75
Carried

L. Bylaw 2025-004 Fees and Charges Bylaw
RES 106-2025 Moved by Mayor Burke to amend the fee schedule to adjust the monthly camping rates by 5%.
Carried

RES 107-2025 Moved by Mayor Burke to give 1st reading to Bylaw 2025-004 with the above amendment.
Carried

RES 108-2025 Moved by Councillor Henke to give 2nd reading to Bylaw 2025-004 with the above amendment.
Carried

RES 109-2025 Moved by Deputy Mayor Smith to give consent to move to 3rd reading.
Carried Unanimously

Mayor 
Administrator 

RES 110-2025 Moved by Councillor Goodfellow to give 3rd and final reading to Bylaw 2025-004 with the above amendment.
Carried

Moved by Mayor Burke to shift #12 prior to #9.

RES 111-2025 **Carried**

Two-minute break from 8:55 to 8:57pm.

12. A. Exception to Disclosure, Division 2 of part 1 of FOIPP Act, 17. Harmful to personal Privacy.

RES 112-2025 Moved by Deputy Mayor Smith to move into closed session at 8:57pm.
Carried

RES 113-2025 Moved by Councillor Goodfellow to move out of closed session at 9:15pm.
Carried

RES 114-2025 Moved by Councillor Henke that the family of the former owner of rolls 360 and 690 be given until September 30, 2025 to have personally owned equipment removed from the properties and returned to the rightful owners.
Carried

B. Exception to Disclosure, Division 2 of part 1 of FOIPP Act, 27. Privileged Information
RES 115-2025 Moved by Deputy Mayor Smith to move into closed session at 9:17pm.
Carried

RES 116-2025 Moved by Councillor Goodfellow to move out of closed session at 9:26pm.
Carried

RES 117-2025 Moved by Deputy Mayor Smith that the letter be accepted as information and directed Administration to forward the letter along with the date it was received and how it was received to our lawyer to keep on file.
Carried

9. A. Summary of Questions from Alberta Policing Legislative Information Sessions

RES 118-2025 Moved by Councillor Goodfellow to accept as information.
Carried

B. Wheatland Housing Management Body Financial Statements
RES 119-2025 Moved by Deputy Mayor Smith to accept as information.
Carried

C. Community Futures Wild Rose March update
RES 120-2025 Moved by Councillor Geeraert to accept as information.
Carried

D. Letter from Minister of Health, Adriana LaGrange
RES 121-2025 Moved by Mayor Burke to redirect the letter to Doing Business with AHS.
Carried

E. Exploring Strathmore & Wheatland County – 2025 Magazine
RES 122-2025 Moved by Deputy Mayor Smith to purchase a 1/8-page advertisement and request to have our information updated.
Carried

F. Letter from Minister McIver re LAEA
RES 123-2025 Moved by Councillor Henke to accept as information.
Carried

G. Key Municipal Dates April 1 – June 30, 2025
RES 124-2025 Moved by Deputy Mayor Smith to accept as information.
Carried

Mayor 
Administrator 

10. OTHER BUSINESS

No other business

11. ACTION ITEM REVIEW LIST

A. Water loss update

RES 125-2025 Moved by Councillor Geeraert to accept as information.
Carried

B. Update re PRP subdivision

No update available

12. CLOSED SESSION

Moved prior to 9

13. OUT OF CLOSED SESSION

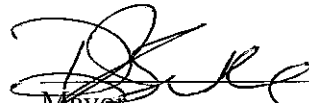
Moved to immediately following the closed sessions.

14. REPORTS

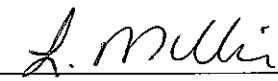
RES 126-2025 Moved by Councillor Goodfellow to accept reports as presented.
Carried

15. ADJOURNMENT

RES 126-2025 Mayor Burke declared the meeting adjourned at 9:49 p.m.



Mayor



Administrator