

MINUTES  
VILLAGE OF ROCKYFORD  
REGULAR MEETING  
February 12, 2025  
7:00 PM

ATTENDANCE: Mayor Darcy Burke  
Councillors April Geeraert  
Leah Smith  
Tyler Henke  
Via Teams William Goodfellow  
Administration Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:01 p.m.

2. AGENDA

**RES 025-2025** Moved by Councillor Geeraert to approve the agenda with the following additions:  
8G. Ag Society request to use Line of Credit  
8H. Letter from Library  
8I. ASCHA Convention – Leah Smith  
9I. Letter from Councillor Montgomery  
12. Legal letter

**Carried**

3. PUBLIC WORKS REPORT

**RES 026-2025** Moved by Councillor Henke to accept the report as presented.

**Carried**

4. DELEGATIONS

- A. Alexander Burgess – appeal of snow removal charges – No Show
- B. Luke Panek – Yolo Nomads, presentation of online marketing

5. ADOPT MINUTES

- A. Minutes from January 15, 2025 Regular Meeting

**RES 027-2025** Moved by Deputy Mayor Smith to approve the minutes as presented.

**Carried**

6. FINANCIAL REPORTS

- A. Bank Reconciliation January – Chequing account

**RES 028-2025** Moved by Councillor Geeraert to approve as presented.

**Carried**

- B. Bank Reconciliation January – T Bill account

**RES 029-2025** Moved by Councillor Henke to approve as presented.

**Carried**

7. UNFINISHED BUSINESS

No unfinished business



8. NEW BUSINESS

- A. Alexander Burgess – appeal of snow removal charges  
Struck from the agenda due to Mr. Burgess not being in attendance.

- B. Yolo Nomads

**RES 030-2025** Mayor Burke gave direction to Administrator Miller to contact other municipalities that have used or are using Yolo Nomads currently and bring the findings to the March meeting.

**Carried**

Mayor   
Administrator 

- C. Heat tape – culvert  
**031-2025** Moved by Mayor Burke to decommission the power meter associated with the heat tape to the culvert north of town.  
**Carried**
- D. Wheatland County Road Maintenance Agreement – Elevator Road  
**032-2025** Moved by Councillor Geeraert that we sign the agreement.  
**Carried**
- E. Bylaw 2025-001 Residential Tax Incentive Bylaw  
**033-2025** Moved by Councillor Henke to give first reading to Bylaw 2025-001 with amendments, to 3.1.13 (would include a prior lived in home) and 4.2.2 (zoned as residential).  
**Carried**  
**034-2025** Moved by Councillor Geeraert to give second reading to Bylaw 2025-001 as amended.  
**Carried**  
**035-2025** Moved by Councillor Goodfellow to give permission to proceed to third and final reading of Bylaw 2025-001.  
**Carried Unanimously**  
**036-2025** Moved by Deputy Mayor Smith to give third reading to Bylaw 2025-001 as amended.  
**Carried**
- F. Municipal Administration Leadership Workshop  
**037-2025** Moved by Deputy Mayor Smith to send the CAO to the Municipal Administration Leadership Workshop and cover all expenses.  
**Carried**
- G. Ag Society – Line of Credit request  
A formal request letter is required to be brought to the March meeting. At this time an agreement will be signed by both parties.
- H. Letter from Library  
**038-2025** Councillor Geeraert declared a conflict and left the meeting.  
Moved by Councillor Goodfellow to move to budget discussion.  
**Carried**  
Councillor Geeraert returned to the meeting.
- I. ASCHA Convention  
**039-2025** Moved by Councillor Geeraert that Deputy Mayor Smith attend the ASCHA convention and costs will be covered.  
**Carried**
9. A. Wheatland Housing Management Body  
**040-2025** Moved by Councillor Henke to accept as information.  
**Carried**
- B. Avail engagement letter  
**041-2025** Moved by Deputy Mayor Smith to accept as information.  
**Carried**
- C. Marigold Library System – Board Updates  
**042-2025** Moved by Councillor Geeraert to accept as information.  
**Carried**
- D. CF Wild Rose February update  
**043-2025** Moved by Councillor Goodfellow to accept as information.  
**Carried**

E. Wheatland County Notice of Public Hearing  
**044-2025** Moved by Councillor Henke to accept as information.  
**Carried**

F. Wheatland Regional Emergency Management Partnership Quarterly Report  
**045-2025** Moved by Deputy Mayor Smith to accept as information.  
**Carried**

G. Rockyford & District Agricultural Society Financial Statements YE September 30, 24  
**046-2025** Moved by Councillor Geeraert to accept as information.  
**Carried**

H. RCMP Wheatland County-Strathmore Detachment Crime Stats/Provincial Crime  
**047-2025** Moved by Mayor Burke to accept as information.  
**Carried**

I. Letter from Councillor Montgomery  
**048-2025** Moved by Mayor Burke that Administration drafts a letter of reply to  
Councillor Montgomery and remind him that the meeting he referred to  
was an in-camera session and not to be discussed outside of that meeting.  
**Carried**

10. OTHER BUSINESS  
No other business

11. ACTION ITEM REVIEW LIST

A. Water loss update  
**049-2025** Moved by Councillor Henke to accept as information.  
**Carried**

B. Update re PRP subdivision  
No update available

12. CLOSED SESSION

**050-2025** Moved by Councillor Geeraert to move into closed session at 8:42 p.m.  
**Carried**  
Exception to disclosure, Division 2 of part 1 of FOIPP Act. #27, Privileged  
Information

13. OUT OF CLOSED SESSION

**051-2025** Moved by Councillor Henke to come out of closed session at 9:17 p.m.  
**Carried**  
**052-2025** Councillor Goodfellow gave direction to Administrator Miller to draft  
a new letter and send to our lawyer.  
**Carried**

14. REPORTS

**053-2025** Moved by Deputy Mayor Smith to accept reports as presented.  
**Carried**

15. ADJOURNMENT

**054-2025** Mayor Burke declared the meeting adjourned at 9:25 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Administrator

