

MINUTES
VILLAGE OF ROCKYFORD
ORGANIZATIONAL MEETING
October 9, 2024
7:00 PM

ATTENDANCE: Councillors Darcy Burke
 William Goodfellow
 Leah Smith
 April Geeraert
 Tyler Henke

Administration: Lori Miller

1. CALL TO ORDER Administrator Miller called the meeting to order at 6:58 p.m.

2. AGENDA

RES 197-2024 Moved by Councillor Burke that the agenda be accepted as presented.
Carried

3. NOMINATION AND APPOINTMENT OF MAYOR

Administrator Miller called for nominations for Mayor.
Councillor Goodfellow nominated Councillor Burke for Mayor.
Councillor Burke accepted the nomination

No additional nominations were put forward.

Seeing no further nominations, Councillor Burke was appointed as Mayor.

4. SWEARING IN OF MAYOR

Mayor Burke was sworn in by Administrator Miller.

Mayor Burke took over as chair of the meeting at 7:05 p.m.

5. NOMINATION AND APPOINTMENT OF DEPUTY MAYOR

Mayor Burke called for nominations for Deputy Mayor.
Councillor Henke nominated Councillor Smith for Deputy Mayor.
Councillor Smith accepted the nomination.

RES 198-2024 Councillor Geeraert moved that nominations cease.
Carried

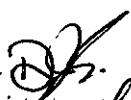
Councillor Smith was appointed as Deputy Mayor.

6. SWEARING IN OF DEPUTY MAYOR

Deputy Mayor Smith was sworn in by Administrator Miller.

7. SIGNING AUTHORITIES

RES 199-2024 Moved by Councillor Geeraert that the signing authorities for the Village remain as the Mayor, Deputy Mayor, Municipal Administrator and Administrative Assistant.
Carried

Mayor 
Administrator 

8. APPOINTMENT OF DESIGNATED OFFICERS

RES 200-2024 Moved by Councillor Geeraert that the Village Council appoints Wheatland County assessor as the municipal assessor; Avail LLP as the municipal auditor and Wheatland County Bylaw as the Bylaw Officer.
Carried

9. ESTABLISH DATE, TIME, AND PLACE FOR COUNCIL MEETINGS

RES 201-2024 Moved by Councillor Goodfellow that Council maintains the current schedule for Council meetings. That being the second Wednesday of every month at 7:00 p.m. in Council Chambers located in the Village Office.
Carried

10. CLOSED SESSION MEETINGS

RES 202-2024 Moved by Councillor Henke to accept as information.
Carried

11. CODE OF CONDUCT BYLAW

RES 203-2024 Moved by Councillor Goodfellow to accept as information. Councillor Code of Conduct Bylaw read and signed by all council members.
Carried

12. APPOINTMENT OF COUNCIL COMMITTEES/BOARDS

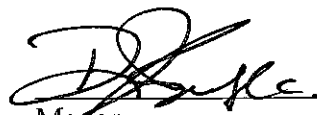
RES 204-2024 Moved by Councillor Geeraert that all board appointments remain the same as the previous year.
Carried

14. APPOINTMENT OF FIRE CHIEF AND DEPUTY FIRE CHIEF

RES 205-2024 Moved by Deputy Mayor Smith that Wayne Clyne be appointed as Fire Chief, and Darcy Burke be appointed as Deputy Fire Chief.
Carried

15. ADJOURNMENT

RES 206-2024 Mayor Burke declared the meeting adjourned at 7:16 p.m.



Mayor



Administrator

Mayor
Administrator