

MINUTES  
VILLAGE OF ROCKYFORD  
REGULAR MEETING  
October 11, 2023  
7:30 PM

ATTENDANCE: Mayor Darcy Burke  
Councillors Leah Smith  
April Geeraert  
Tyler Henke  
William Goodfellow

Administration Lori Miller

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:35 p.m.

2. AGENDA  
**RES 262-2023** Moved by Deputy Mayor Smith that the agenda be accepted as presented.  
**Carried**

3. PUBLIC WORKS REPORT September report  
**RES 263-2023** Moved by Councillor Goodfellow to accept report as presented.  
**Carried**

4. DELEGATIONS

5. ADOPT MINUTES  
A. Minutes from September 13, 2023, Regular Meeting  
**RES 264-2023** Moved by Councillor Henke approve the September 13, 2023 minutes.  
**Carried**  
B. Minutes from September 25, 2023 Special Meeting  
**RES 265-2023** Moved by Deputy Mayor Smith to approve September 25, 2023 minutes.  
**Carried**

6. FINANCIAL REPORTS  
Bank Reconciliation September 2023 – Village  
**RES 266-2023** Moved by Councillor Geeraert to accept the financial reports as presented.  
**Carried**

7. UNFINISHED BUSINESS

8. NEW BUSINESS  
A. Quote for cameras at campground  
**RES 267-2023** Moved by Councillor Goodfellow to defer the discussion of cameras until budget time. Administration directed to reach out to Ag Society president to see if they would also want cameras installed at the arena.  
**Carried**

B. Request for forgiveness of indebtedness  
**RES 268-2023** Moved by Councillor Goodfellow to accept as information and direct Administration to contact the customer and let them know that Council has never forgiven utilities and expects all ratepayers to pay their bills.  
**Carried**

C. Date for CAO review  
**RES 269-2023** Moved by Mayor Burke that Council meets on November 9, 2023 at 7:00 pm to do the yearly CAO review.  
**Carried**

  
Mayor  
Administrator

D. Campground Sign Update  
**RES 270-2023** Moved by Councillor Henke that Administration reach out to Tri-M design to update the campground sign.  
**Carried**

E. Fortis Alberta 2024 Franchise Fee  
**RES 271-2023** Moved by Mayor Burke that the Village increase the Fortis franchise fee from 5% to 7% for the 2024 calendar year.  
**Carried**

Councillor Geeraert left the meeting at 8:06 pm.

9. CORRESPONDENCE  
A. Key Municipal Dates Oct 1 - Dec 31, 2023  
**RES 272-2023** Moved by Deputy Mayor Smith to accept as information.  
**Carried**

Councillor Geeraert returned to the meeting at 8:09 pm.

B. Wheatland Housing Management Governance Review  
**RES 273-2023** Moved by Councillor Geeraert to accept as information  
**Carried**

C. AB Munis – EAT’s recent information campaign  
**RES 274-2023** Moved by Deputy Mayor Smith to accept as information.  
**Carried**

D. Wheatland Housing Management Body – Response to request  
**RES 275-2023** Moved by Councillor Geeraert to accept as information.  
**Carried**

#### 10. OTHER BUSINESS

#### 11. ACTION ITEM LIST REVIEW

A. Land Use Bylaw Notifications  
**RES 276-2023** Moved by Deputy Mayor Smith to accept as information.  
**Carried**

B. Playground Signs update  
**RES 277-2023** Moved by Councillor Goodfellow to accept as information.  
**Carried**

C. Grant money – how it is recorded in financial statements

D. Borrowing for Subdivision  
**RES 278-2023** Mayor Burke gave direction to Administration to contact realtors in the area to see if preselling the lots is an option, with a deposit.  
Administration was also directed to reach out to Chantelle Du Jonge, MLA about property availability.  
**Carried**

- E. Bulk Water Usage  
**RES 279-2023** Moved by Councillor Henke to accept as information.  
**Carried**
- F. Civil Matter Update  
**RES 280-2023** Moved by Councillor Geeraert to accept as information.  
**Carried**
- G. WRC Collections update  
**RES 281-2023** Moved by Councillor Geeraert to accept as information.  
**Carried**


12. CLOSED SESSION

13. OUT OF CLOSED SESSION MOTION


- 14. REPORTS  
**RES 282-2023** Moved by Councillor Goodfellow that reports be accepted as presented.  
**Carried**

15. ADJOURNMENT

- RES 283-2023** Declared by Mayor Burke to be adjourned at 9:05 pm.

  
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Mayor

  
\_\_\_\_\_  
Administrator

  
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Mayor  
Administrator

