

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
May 11, 2022
Council Chambers
110 Main Street

ATTENDANCE Mayor Darcy Burke

 Councillors April Geeraert
 William Goodfellow
 Leah Smith
 Tyler Henke

Administration: Lori Miller, Tara Kathol, Elaine Macdonald

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 PM.

2. AGENDA

RES 088-2022 Moved by Councillor Henke that the agenda be accepted as presented
Carried

3. PUBLIC WORKS REPORT

RES 089-2022 Moved by Councillor Goodfellow that Council accepts the Public Works
report as presented.
Carried

4. DELEGATION

5. MINUTES

5A. Minutes from the April 13, 2022, Regular Meeting of Council.

RES 090-2022 Moved by Councillor Geeraert that the minutes of the April 13, 2022
regular meeting of Council be accepted as presented with one typing
correction to be made to RES 081-2022.
Carried

6. FINANCIAL REPORTS

6A. Bank Reconciliation April, 2022 – Village

RES 091-2022 Moved by Deputy Mayor Smith that the bank reconciliation for the Village
for April, 2022 be accepted as presented.
Carried

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

7A. Response Letter from Municipal Affairs re FIR Extension Request.

The second letter was sent to Municipal Affairs requesting the extension March 2, 2022
and we are awaiting a response.

8. NEW BUSINESS

8A. Wheatland Regional Partnership

RES 092-2022 Moved by Councillor Goodfellow that Administration reaches out to other
partners to schedule a meeting in June if the majority of partners are able
to attend.

Carried

8B. Museum Meeting

RES 093-2022 Moved by Councillor Henke that a Museum Meeting be scheduled for June 14, 2022 at 7:00 PM in council chambers.

Carried

8C. Development Permit Application
Presented by Lori Miller, Municipal Administrator

RES 094-2022 Moved by Mayor Burke that the development permit be approved with the following conditions:

1. Permanent removal of all derelict vehicles and equipment
2. Building to be 100% complete within 12 months of construction beginning.
3. Privacy fencing to be erected around the perimeter of the property.
4. Western façade to be incorporated into the building.

Carried

RES 095-2022 Moved by Deputy Mayor Smith that a performance security of \$10,000 be levied on the development at 234 Railway Avenue as per Bylaw 2022-003, Schedule A.

Carried

8D. Concrete Pad for Columbarium
Presented by Councillor Goodfellow

Councillor Goodfellow noted that the concrete pad for the columbarium has been completed in the southeast corner of Union Cemetery.

8E. Rodeo/Bullarama Banners
Presented by Councillor Goodfellow

The date for placing the banners is up to public works.

8F. Capital Budget
Presented by Lori Miller, Municipal Administrator

RES 096-2022 Moved by Deputy Mayor Smith to approve the amendment of the capital budget to replace water meters within the Village.

Carried

8G. Marigold Library System Revised Agreement
Presented by Lori Miller, Municipal Administrator

RES 097-2022 Moved by Councillor Goodfellow to accept and sign the revised agreement.

Carried

8H. Marigold Per Capita Levy Requisition
Presented by Lori Miller, Municipal Administrator

RES 098-2022 Moved by Councillor Goodfellow to accept the Marigold Per Capita Levy Requisition.

Carried

8I. Waste Bin for Campground
Presented by Lori Miller, Municipal Administrator

Councillor Henke recused himself from the discussion due to pecuniary interest.

RES 099-2022 Moved by Councillor Goodfellow that a bin be placed at the campground

and be dumped weekly for the summer season.

Carried

- 8J. Union Cemetery Maintenance
Presented by Mayor Burke

Mary Marshman has informed Mayor Burke that she will no longer be able to maintain the Union Cemetery. This will now become part of the public works duties.

- 8K. CAO Appointment
Presented by Lori Miller, Municipal Administrator

RES 100-2022 Moved by Councillor Geeraert that council appoints Lori Miller to the position of Chief Administrative Officer for the Village of Rockyford.

Carried

- 8L. Signing Authority
Presented by Lori Miller, Municipal Administrator

RES 101-2022 Moved by Councillor Henke that council appoints Lori Miller to be a signing authority for the Village of Rockyford.

Carried

RES 102-2022 Moved by Councillor Henke that Elaine Macdonald be removed as a signing authority for the Village of Rockyford.

Carried

- 8M. Appointment of Financial Auditor for Rockyford Library Board
Presented by Lori Miller, Municipal Administrator

RES 103-2022 Moved by Deputy Mayor Smith that Jessica Whittle be appointed as financial auditor for Rockyford Library Board

Carried

9. CORRESPONDENCE

- 9A. Letter from National Police Federation
9B. Letter from Town of Taber re: Alberta-Japan Twinned Municipalities conference
9C. Letter from Town of Taber re: Town of Fox Creek letter previously received
9D. Letter from Marigold Library System

RES 104-2022 Moved by Deputy Mayor Smith that all above correspondence be accepted as information.

Carried

10. OTHER BUSINESS

- 10A. National Public Works Proclamation
Proclaimed by Mayor Burke that the week of May 15-21, 2022 be National Public Works Week.

11. ACTION ITEM LIST REVIEW

12. CLOSED SESSION

13. OUT OF CLOSED SESSION MOTION

14. REPORTS

RES 105-2022 Moved by Councillor Goodfellow that all Council and Administrative reports be accepted as presented.
Carried

15. ADJOURNMENT

RES 106-2022 Moved by Mayor Burke that the meeting be adjourned at 8:30PM.
Carried

Mayor

Administrator