MINUTES VILLAGE OF ROCKYFORD REGULAR MEETING

May 11, 2022 Council Chambers 110 Main Street

ATTENDANCE

Mayor

Darcy Burke

Councillors

April Geeraert

William Goodfellow

Leah Smith Tyler Henke

Administration: Lori Miller, Tara Kathol, Elaine Macdonald

1. CALL TO ORDER

Mayor Burke called the meeting to order at 7:00 PM.

2. AGENDA

RES 088-2022

Moved by Councillor Henke that the agenda be accepted as presented

Carried

3. PUBLIC WORKS REPORT

RES 089-2022

Moved by Councillor Goodfellow that Council accepts the Public Works

report as presented.

Carried

- 4. DELEGATION
- 5. MINUTES
 - 5A. Minutes from the April 13, 2022, Regular Meeting of Council.

RES 090-2022

Moved by Councillor Geeraert that the minutes of the April 13, 2022 regular meeting of Council be accepted as presented with one typing correction to be made to RES 081-2022.

Carried

- 6. FINANCIAL REPORTS
 - 6A. Bank Reconciliation April, 2022 Village

RES 091-2022

Moved by Deputy Mayor Smith that the bank reconciliation for the Village for April, 2022 be accepted as presented.

Carried

- 7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES
 - 7A. Response Letter from Municipal Affairs re FIR Extension Request.

 The second letter was sent to Municipal Affairs requesting the extension March 2, 2022 and we are awaiting a response.
- 8. NEW BUSINESS

8A. Wheatland Regional Partnership

RES 092-2022

Moved by Councillor Goodfellow that Administration reaches out to other partners to schedule a meeting in June if the majority of partners are able to attend.

Carried

Mayor Administrator LM

8B.

Museum Meeting

RES 093-2022

Moved by Councillor Henke that a Museum Meeting be scheduled for June 14, 2022 at 7:00 PM in council chambers.

Carried

8C.

Development Permit Application

Presented by Lori Miller, Municipal Administrator

RES 094-2022

Moved by Mayor Burke that the development permit be approved with the following conditions:

- 1. Permanent removal of all derelict vehicles and equipment
- 2. Building to be 100% complete within 12 months of construction beginning.
- 3. Privacy fencing to be erected around the perimeter of the property.
- 4. Western façade to be incorporated into the building.

Carried

RES 095-2022

Moved by Deputy Mayor Smith that a performance security of \$10,000 be levied on the development at 234 Railway Avenue as per Bylaw 2022-003, Schedule A.

Carried

8D.

Concrete Pad for Columbarium Presented by Councillor Goodfellow

Councillor Goodfellow noted that the concrete pad for the columbarium has been completed in the southeast corner of Union Cemetery.

8E.

Rodeo/Bullarama Banners

Presented by Councillor Goodfellow

The date for placing the banners is up to public works.

8F.

Capital Budget

Presented by Lori Miller, Municipal Administrator

RES 096-2022

Moved by Deputy Mayor Smith to approve the amendment of the capital budget to replace water meters within the Village.

Carried

8G.

Marigold Library System Revised Agreement Presented by Lori Miller, Municipal Administrator

RES 097-2022

Moved by Councillor Goodfellow to accept and sign the revised agreement.

Carried

8H.

Marigold Per Capita Levy Requisition

Presented by Lori Miller, Municipal Administrator

RES 098-2022

Moved by Councillor Goodfellow to accept the Marigold Per Capita Levy Requisition.

Carried

8I.

Waste Bin for Campground

Presented by Lori Miller, Municipal Administrator

Councillor Henke recused himself from the discussion due to pecuniary interest.

RES 099-2022

Moved by Councillor Goodfellow that a bin be placed at the campground

Mayor Administrator

and be dumped weekly for the summer season.

Carried

8J. Union Cemetery Maintenance Presented by Mayor Burke

> Mary Marshman has informed Mayor Burke that she will no longer be able to maintain the Union Cemetery. This will now become part of the

public works duties.

8K. **CAO** Appointment

Presented by Lori Miller, Municipal Administrator

Moved by Councillor Geeraert that council appoints Lori Miller to the **RES 100-2022** position of Chief Administrative Officer for the Village of Rockyford.

Carried

Signing Authority 8L.

Presented by Lori Miller, Municipal Administrator

Moved by Councillor Henke that council appoints Lori Miller to be a **RES 101-2022**

signing authority for the Village of Rockyford.

Carried

Moved by Councillor Henke that Elaine Macdonald be removed **RES 102-2022**

as a signing authority for the Village of Rockyford.

Carried

Appointment of Financial Auditor for Rockyford Library Board 8M.

Presented by Lori Miller, Municipal Administrator

Moved by Deputy Mayor Smith that Jessica Whittle be appointed **RES 103-2022**

as financial auditor for Rockyford Library Board

Carried

CORRESPONDENCE 9.

Letter from National Police Federation 9A.

Letter from Town of Taber re: Alberta-Japan Twinned Municipalities 9B.

conference

Letter from Town of Taber re: Town of Fox Creek letter previously 9C.

received

9D. Letter from Marigold Library System

Moved by Deputy Mayor Smith that all above correspondence be **RES 104-2022**

accepted as information.

Carried

OTHER BUSINESS 10.

National Public Works Proclamation 10A.

Proclaimed by Mayor Burke that the week of May 15-21, 2022 be

National Public Works Week.

- ACTION ITEM LIST REVIEW 11.
- 12. **CLOSED SESSION**
- OUT OF CLOSED SESSION MOTION 13.
- 14. REPORTS

Administrator ZiM

RES 105-2022

Moved by Councillor Goodfellow that all Council and Administrative

reports be accepted as presented.

Carried

ADJOURNMENT 15.

RES 106-2022

Moved by Mayor Burke that the meeting be adjourned at 8:30PM. **Carried**

Administrator