## **MINUTES** VILLAGE OF ROCKYFORD **REGULAR MEETING**

March 15, 2022 Council Chambers 110 Main Street

ATTENDANCE

Mayor

Darcy Burke

Councillors

William Goodfellow

Leah Smith Tyler Henke

Administration: Elaine Macdonald

Delegates: Sharon Morrison

1. CALL TO ORDER

Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

**RES 044-2022** 

Moved by Councillor Goodfellow that the agenda be accepted with the following amendments:

**ADD** 

8G. Auditor Letter

8H Vacation Request

9C Letter from Wheatland Regional Corporation

9D Response Letter from Elections Alberta

Carried

# 3. PUBLIC WORKS REPORT

RES 045-2022

Moved by Deputy Mayor Smith that Council accepts the Public Works

report as presented.

Carried

#### 4. DELEGATION

Sharon Morrison

Council received a presentation from a concerned rate payer regarding flooding issues on the sidewalk adjacent to their property as well as a concern regarding people speeding passed their place in a playground zone. Council recommended that they contact the RCMP when they see people speeding and maybe look into a Rural Crime Watch program for a neighbourhood watch type of organization.

### 5. MINUTES

Minutes from the February 9, 2022, Regular Meeting of Council. 5A.

**RES 046-2022** 

Moved by Councillor Henke that the minutes of the February 9, 2022 regular meeting of Council be approved as presented.

Carried

#### 6. FINANCIAL REPORTS

Bank Reconciliation January, 2022 - Village 6A.

Moved by Councillor Goodfellow that the bank reconciliation for the RES 047-2022 Village for January, 2022 be accepted as presented.

6B. Bank Reconciliation February, 2022 - Village

**RES 048-2022** Moved by Mayor Burke that the bank reconciliation for the Village for the February, 2022 be accepted as presented.

#### Carried

6C. Bank Reconciliation February, 2022 - WRC

Moved by Councillor Henke that the bank reconciliation for WRC for the month of February be accepted as presented.

#### Carried

# 7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

7A. Response Letter from Municipal Affairs re FIR Extension Request.

The second letter was sent to Municipal Affairs requesting the extension March 2, 2022 and we are awaiting a response.

7B. Infrastructure Funding Agreement - Wheatland County

Moved by Deputy Mayor Smith that the Village enters into the Infrastructure Funding Agreement with Wheatland County for the three year term covering 2021 – 2023.

## Carried

#### 8. NEW BUSINESS

8A. Wheatland Regional Corporation Board Structure Review Presented by Elaine Macdonald, Municipal Administrator

RES 051-2022 Moved by Councillor Henke that Council accepts the information regarding the Wheatland Regional Corporation Board Structure as information.

### Carried

8B. Utility Penalty Waiver Request Presented by Elaine Macdonald, Municipal Administrator

RES 052-2022 Moved by Deputy Mayor Smith that the Village denies the cancellation of penalties.

### Carried

8C. Capital Budget Review Presented by Elaine Macdonald, Municipal Administrator

Moved by Mayor Burke that the Village purchase a 2007 Ford F550 diesel dump truck with sander for \$23,000 to be funded from reserves.

### Carried

Moved by Councillor Goodfellow that the Village purchase a plow attachment for the dump truck for \$14,000 to be funded by MSI, if permitted.

### Carried

The Capital Budget will be revised to reflect these purchases and presented to Council at the April meeting.

8D. Lagoon Pipe Repair Update Presented by Elaine Macdonald, Municipal Administrator

Council was provided information regarding the replacement of pipes at the sewage lagoon that was done by Knibbs Development at the end of February.

Mayor D Administrator Like 8E. Bylaw 2022-003 – Fees and Charges Bylaw Presented by Elaine Macdonald, Municipal Administrator

RES 055-2022 Moved by Deputy Mayor Smith that Council gives first reading to

Bylaw 2022-003 - Fees and Charges Bylaw.

Carried

RES 056-2022 Moved by Councillor Henke that Council gives second reading to

Bylaw 2022-003 - Fees and Charges Bylaw.

Carried

RES 057-2022 Moved by Mayor Burke that Council gives permission to proceed to third

and final reading of Bylaw 2022-003 - Fees and Charges Bylaw.

**Carried Unanimous** 

RES 058-2022 Moved by Councillor Goodfellow that Council gives third and final reading

to Bylaw 2022-003 - Fees and Charges Bylaw.

Carried

8F. Utility Right of Way Agreement - FORTIS Presented by Elaine Macdonald, Municipal Administrator

RES 059-2022 Moved by Councillor Henke that Council proceeds with a defined Utility

Right of Way on the Prairie Ridge Park property to meet the conditions

of the subdivision.

Carried

8G. Auditor Letter Presented by Elaine Macdonald, Municipal Administrator

RES 060-2022 Moved by Deputy Mayor Smith that the Village signs the auditor letter

to begin the audit preparation process.

Carried

8H. Vacation Request

Presented by Elaine Macdonald, Municipal Administrator

RES 061-2022 Moved by Councillor Goodfellow that Council approves the vacation

request of the Administrator for the week of March 21, 2022.

Carried

# 9. CORRESPONDENCE

- 9A. Letter from Municipal Affairs re Budget 2022
- 9B. Letter from WiMacTel re telephone booth.
- 9C. Letter from Wheatland Regional Corporation re rate change for 2022.
- 9D. Response letter from Elections Alberta re ambiguity in identification requirements during an election.

**RES 062-2022** Moved by Deputy Mayor Smith that Council accepts the correspondence as information.

Carried

- 10. OTHER BUSINESS
- 11. ACTION ITEM LIST REVIEW
- 12. CLOSED SESSION
- 13. OUT OF CLOSED SESSION MOTION



## 14. REPORTS

Council reviewed all reports submitted by Council and Administration.

# 15. ADJOURNMENT

RES 063-2022 Mayor Burke moved that the meeting be adjourned at 9:00 p.m. Carried

Administrator