

MINUTES  
VILLAGE OF ROCKYFORD  
REGULAR MEETING  
December 9, 2020  
via TELUS Business Connect Meetings

ATTENDANCE      Mayor            Darcy Burke

                         Councillors      William Goodfellow  
                         Leah Smith  
                         April Geeraert  
                         Dalia Cheshire

Council conducted the meeting via TELUS Business Connect Meetings. Deputy Mayor Smith phoned in and was in attendance via audio only.

Administration: Elaine Macdonald

1. CALL TO ORDER            Mayor Burke called the meeting to order at 7:13 p.m.

2. AGENDA

**RES 208-2020**            Moved by Councillor Cheshire that the agenda be accepted with the following additions:

ADD  
8F. Palliser Regional Service Enhancement Project Partnership Motion  
8G. Wheatland Regional Corporation – WID Conveyance and Billing  
12B. Pursuant to Section 17 FOIPP Act – disclosure harmful to personal Privacy.

**Carried**

3. PUBLIC WORKS REPORT

**RES 209-2020**            Moved by Councillor Geeraert that Council accepts the Public Works Report as presented.

**Carried**

4. DELEGATION

5. MINUTES

5A. Minutes from the November 18, 2020 Regular Meeting of Council.

**RES 210-2020**            Moved by Councillor Goodfellow that Council approves the minutes of the November 18, 2020 Regular Meeting of Council.

**Carried**

6. FINANCIAL REPORTS

6A. Bank Reconciliation – Village Sept. 2020  
6B. Bank Reconciliation – Village Oct. 2020  
6C. Bank Reconciliation – WRC Oct. 2020

**RES 211-2020**            Moved by Councillor Geeraert that the bank reconciliations be approved as presented.

**Carried**

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

- 7A. Prairie Ridge Park  
Presented by Councillor Dalia Cheshire

**RES 212-2020** Moved by Councillor Goodfellow that Administration will create an ad for rental space opportunities at Prairie Ridge Park for storage purposes and the office space. Administration is to also get legal advice on what to do with the contents of a storage space if non-payment occurs and to have a rental agreement drawn up.

**Carried**

8. NEW BUSINESS

- 8A. Preliminary Budget  
Presented by Elaine Macdonald, Municipal Administrator

**RES 213-2020** Moved by Councillor Goodfellow that the preliminary 2021 Operating Budget be received as information.

**Carried**

- 8B. Christmas hours  
Presented by Elaine Macdonald, Municipal Administrator

**RES 214-2020** Moved by Councillor Geeraert that Council approves closing the office at the end of the day Dec. 23, 2020 and reopening Jan. 4, 2021.

**Carried**

- 8C. Interim Spending Allowance  
Presented by Elaine Macdonald, Municipal Administrator

**RES 215-2020** Moved by Councillor Cheshire that Council approves the expenditure of 25% of the 2020 operating budget totalling \$118,821.95 going into the 2021 fiscal year until the 2021 operating budget is approved by Council.

**Carried**

- 8D. Letter of Support – Southern Alberta Energy from Waste Association (SAEWA)  
Presented by Councillor Bill Goodfellow

**RES 216-2020** Moved by Mayor Burke that the Village issues a letter of support for the SAEWA grant application.

**Carried**

- 8E. Date and Time for Budget Meeting  
Presented by Elaine Macdonald, Municipal Administrator

**RES 217-2020** Moved by Councillor Cheshire that the budget meeting be scheduled for Jan. 21, 2021 at 7:30 p.m.

**Carried**

8F Palliser Regional Service Enhancement Project Partnership Motion  
Presented by Elaine Macdonald, Municipal Administrator

- RES 218-2020** Moved by Councillor Goodfellow that Council authorizes the Village of Rockyford to participate in an application for the “Palliser Regional Services Enhancement Project” submitted by the Village of Acme with Palliser Regional Municipal Services as the primary contractor under the Intermunicipal Collaboration component of the Alberta Community Partnership program; further that the Village of Rockyford, as a grant partner, agrees to abide by the terms of a Condition Grant Agreement governing the purpose and use of the grant.  
**Carried**

8G. Wheatland Regional Corporation – WID Conveyance and Billing  
Presented by Mayor Darcy Burke

- RES 219-2020** Moved by Councillor Goodfellow that the Village of Rockyford take over the WID conveyance payments annually.  
**Carried**

- RES 220-2020** Moved by Councillor Cheshire that Council take a recess at 8:30 p.m.  
**Carried**

- RES 221-2020** Moved by Mayor Burke that Council reconvene the meeting at 8:32 p.m.  
**Carried**

9. CORRESPONDENCE

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW

12. CLOSED SESSION

- RES 222-2020** Moved by Mayor Burke that Council go into a Closed Session meeting at 8:48 p.m.  
The Closed Session meeting included all members of Council and the Municipal Administrator.

- 12A. Pursuant to Section 17 – FOIPP Act – disclosure of information harmful to personal privacy.

The Municipal Administrator left the meeting at 8:55 p.m. and rejoined the meeting at 8:59 p.m.

- 12B. Pursuant to Section 17 – FOIPP Act – disclosure of information harmful to personal privacy.

- RES 223-2020** Moved by Councillor Cheshire that Council come out of Closed Session meeting at 9:10 p.m.  
**Carried**

13. OUT OF CLOSED SESSION MOTION

- RES 224-2020** Moved by Councillor Cheshire that staff be given Christmas bonuses as follows: CAO - \$500; Administrative Assistant and Public Works Labourer - \$300 each.  
**Carried**

**RES 225-2020** Moved by Mayor Burke that Administration be directed to draft a letter to the ratepayer denying the proposal and instructing him of the next steps towards proceeding with a public auction of the property.

14. REPORTS

**RES 226-2020** Moved by Councillor Geeraert that the Council and CAO reports be approved as presented.

**Carried**

15. ADJOURNMENT

**RES 227-2020** Councillor Cheshire moved that the meeting be adjourned at 9:15 p.m.

**Carried**

  
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Mayor

  
\_\_\_\_\_  
Administrator