

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
November 18, 2020
via TELUS Business Connect Meetings

ATTENDANCE Mayor Darcy Burke

 Councillors William Goodfellow
 Leah Smith
 April Geeraert
 Dalia Cheshire

Council conducted the meeting via TELUS Business Connect Meetings. Deputy Mayor Smith phoned in and was in attendance via audio only.

Administration: Elaine Macdonald

Delegations: Palliser Regional Municipal Services – Devin Diano,
Shahira Jalal, Jonathan Schmidt

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:04 p.m.

2. AGENDA

RES 187-2020 Moved by Councillor Cheshire that the agenda be accepted with the following addition and deletions:

DELETE

- 6A. Bank Reconciliation Village Sept. 2020
- 6B. Bank Reconciliation Village Oct. 2020
- 6C. Bank Reconciliation WRC Oct. 2020
- 8G. Asset Management Cohort Training Session

ADD

- 8O. Christmas Dinner
- 8P. Addition of Village of Acme to join the Joint Assessment Review Board
- 9E. Letter from Village of Standard
- 9F. Community Futures Wild Rose Invitation

Carried

3. PUBLIC WORKS REPORT

RES 188-2020 Moved by Councillor Goodfellow that Council accepts the Public Works Report as presented.

Carried

4. DELEGATION

4A. Palliser Regional Municipal Services
Presented by Jonathan Schmidt, Shahira Jalal, Devin Diano

Council was provided a presentation regarding the Municipal Development Plan that is being written by Palliser Regional Municipal Services.

RES 189-2020 Moved by Deputy Mayor Smith that Council accepts the presentation as information.

Carried

5. MINUTES

- 5A. Minutes from the October 14, 2020 Organizational Meeting of Council
- 5B. Minutes from the October 14, 2020 Regular Meeting of Council
- 5C. Minutes from the October 23, 2020 Special Meeting of Council

RES 190-2020 Moved by Councillor Cheshire that Council approves the minutes of the Organizational Meeting, the Regular Meeting and the Special Meeting of Council.

Carried

6. FINANCIAL REPORTS

- 6A. Bank Reconciliation – Village Sept. 2020 - Deleted
- 6B. Bank Reconciliation – Village Oct. 2020 - Deleted
- 6C. Bank Reconciliation – WRC Oct. 2020 - Deleted

7. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

- 7A. Prairie Ridge Park
Presented by Councillor Cheshire

Councillor Cheshire presented information to Council regarding the condition of Prairie Ridge Park.

8. NEW BUSINESS

- 8A. Policy 002- Supply Account Policy
Presented by Elaine Macdonald, Municipal Administrator

RES 191-2020 Moved by Councillor Geeraert that Policy 002 – Supply Account Policy be approved as presented.

Carried

- 8B. Policy 004 – Sewage Dumping Policy
Presented by Elaine Macdonald, Municipal Administrator

RES 192-2020 Moved by Councillor Goodfellow that Policy 004 – Sewage Dumping Policy be approved as presented.

Carried

- 8C. Policy 036 – Bylaw Enforcement Policy
Presented by Elaine Macdonald, Municipal Administrator

RES 193-2020 Moved by Mayor Burke that Policy 036 – Bylaw Enforcement Policy be deleted from the Policy Manual.

Carried

- 8D. Policy 031 – Unbudgeted Expense Policy
Presented by Elaine Macdonald, Municipal Administrator

RES 194-2020 Moved by Councillor Cheshire that Policy 031 – Unbudgeted Expense Policy be approved as presented.

Carried

8E. Policy 033 – Accident Response Policy
Presented by Elaine Macdonald, Municipal Administrator

RES 195-2020 Moved by Mayor Burke that Policy 033 – Accident Response Policy be deleted from the Policy Manual.
Carried

8F Policy 034 – Facilities Maintenance Policy
Presented by Elaine Macdonald, Municipal Administrator

RES 196-2020 Moved by Councillor Goodfellow that Policy 034 – Facilities Maintenance Policy be approved as presented.
Carried

8G. Asset Management Cohort Training Session - Deleted

8H. Committee of the Whole Meeting Date
Presented by Elaine Macdonald, Municipal Administrator

No date was established for the Committee of the Whole Meeting as Council calendars conflicted. Any policy or bylaw review will be done at the next Regular Council meeting.

8I Municipal Accountability Program (MAP) Report Response
Presented by Elaine Macdonald, Municipal Administrator

RES 197-2020 Moved by Councillor Geeraert that Council accepts the response to the MAP report as information.
Carried

8J. Appointment of Returning Officer
Presented by Elaine Macdonald, Municipal Administrator

RES 198-2020 Moved by Mayor Burke that Council appoints Elaine Macdonald as the Returning Officer for the 2021 General Municipal Election.
Carried

8K. Appointment of Substitute Returning Officer
Presented by Elaine Macdonald, Municipal Administrator

RES 199-2020 Moved by Deputy Mayor Smith that Council appoints Tara Kathol as the substitute Returning Officer for the 2021 General Municipal Election.
Carried

8L. Municipal Operating Support Transfer (MOST) Grant
Presented by Elaine Macdonald, Municipal Administrator

RES 200-2020 Moved by Deputy Mayor Smith that Council approves the contribution of \$10,000 to the Rockyford Community Centre; \$10,000 to the Rockyford Ag Society and \$5,000 to the Rockyford Library Board from the MOST Grant to assist with COVID related deficiencies.
Carried

8M. Vacation Request
Presented by Elaine Macdonald, Municipal Administrator

RES 201-2020 Moved by Mayor Burke that Council approves the vacation time request For the Municipal Administrator from December 16, 2020 – Jan. 1, 2020 Inclusive and that one week of 2020 vacation will carry forward to 2021.
Carried

- 8N. Discussion re SAEWA and Drumheller Solid Waste
Presented by Councillor Bill Goodfellow

RES 202-2020 Moved by Councillor Geeraert that the presentation from Councillor Goodfellow be accepted as information.
Carried

- 8O. Christmas Dinner
Presented by Elaine Macdonald, Municipal Administrator

Options for a Christmas dinner with Council and Staff will be considered given COVID restrictions.

- 8P. Addition of Village of Acme to the Joint Assessment Review Board
Presented by Elaine Macdonald, Municipal Administrator

RES 203-2020 Moved by Councillor Cheshire that the request from the Village of Acme to join the Joint Assessment Review Board be approved.
Carried

9. CORRESPONDENCE

- 9A. Letter Municipal Affairs re Infrastructure and Operating Spending
9B. Letter from Village of Hussar re Organizational Meeting
9C. Letter from Wheatland County re IDP/ICF Committee
9D. Letter from Wheatland County re Appointment of Reeve and Deputy Reeve/Committees
9E. Letter from Village of Standard re Organizational Meeting

RES 204-2020 Moved by Mayor Burke that the correspondence be accepted as Information.
Carried

- 9F. Request from Community Futures Wild Rose

RES 205-2020 Moved by Mayor Burke that an invitation be sent to Community Futures Wild Rose when a date has been established for a Three Village Meeting.
Carried

10. OTHER BUSINESS

11. ACTION ITEM LIST REVIEW

- 11A. 6 Acre Lot
Presented by Elaine Macdonald, Municipal Administrator

Patrick Earl, the Economic Development Officer for Wheatland County was contacted regarding the 6 acre property owned by the Village. He doesn't have any specific contacts or developers but did suggest looking at a tourist destination type development. Continued research will be done.

12. REPORTS


RES 206-2020 Moved by Councillor Geeraert that the Council and CAO reports be accepted as presented.
Carried

13. ADJOURNMENT

RES 207-2020 Councillor Cheshire moved that the meeting be adjourned at 8:58 p.m.



Mayor



Administrator