

MINUTES
VILLAGE OF ROCKYFORD
REGULAR MEETING
Sept. 9, 2020
via TELUS Business Connect Meetings

ATTENDANCE Mayor Darcy Burke

 Councillors William Goodfellow
 Leah Smith
 April Geeraert
 Dalia Cheshire

Council conducted the meeting via TELUS Business Connect Meetings. Deputy Mayor Smith phoned in and was in attendance via audio only.

Administration: Elaine Macdonald

1. CALL TO ORDER Mayor Burke called the meeting to order at 7:00 p.m.

2. AGENDA

RES 122-2020 Moved by Councillor Cheshire that the agenda be accepted with the following addition and deletions:

ADD

9M. Contingency Fund Use

DELETE

7A. Bank Reconciliation – Village July 2020

7B. Bank Reconciliation – WRC July 2020

Carried

3. CLOSED SESSION

RES 123-2020 Moved by Councillor Goodfellow that Council go into a Closed Session meeting pursuant to Section 17 FOIPPA – Disclosure harmful to personal privacy at 7:03 p.m.

Carried

All Council members and the Municipal Administrator were present for the Closed Session meeting. Mayor Burke asked for affirmation from each Councillor that they were alone in the room and that they had no recording devices active. Affirmation from all Councillors was received.

RES 124-2020 Moved by Councillor Geeraert that Council come out of the Closed Session meeting at 7:25 p.m.

Carried

RES 125-2020 Moved by Mayor Burke that the Closed Session meeting reconvene under 11B.

Carried

4. PUBLIC WORKS REPORT

RES 126-2020 Moved by Councillor Goodfellow that Council accepts the Public Works report as presented.

Carried

5. DELEGATION

Presented by Les Fraser

Les Fraser presented to Council regarding the tax penalties applied to Roll # 700 and Roll # 1194

RES 127-2020 Moved by Councillor Cheshire that Council approves the waiver of penalties on Roll #700 in the amount of \$133.21 and on Roll #1194 in the amount of \$421.93.

Carried

6. MINUTES

6A. Minutes from the July 8, 2020 Regular Meeting of Council

RES 128 – 2020 Moved by Mayor Burke that Council defers the adoption of the July 8, 2020 Minutes until the October 14, 2020 meeting.

Carried

7. FINANCIAL REPORTS

8. UNFINISHED BUSINESS OR BUSINESS ARISING FROM MINUTES

9. NEW BUSINESS

9A. Out of Closed Session Motion

No motion was required at this time. Closed Session meeting to resume later in meeting.

9B. Subdivision Proposal

Presented by Garry Wilson, Planner – Palliser Municipal Services

RES 129-2020 Moved by Councillor Cheshire that Council approves the subdivision with staff recommendations.

Carried

9C. Sidewalk Repair

Presented by Elaine Macdonald, Municipal Administrator

RES 130-2020 Moved by Councillor Geeraert that the Village covers the cost of the sidewalk repair at 217 2nd Ave. W. in the amount of \$704 + GST.

Carried

9D. PM 011 – Casual Employees – Vehicles Policy

Presented by Elaine Macdonald, Municipal Administrator

RES 131-2020 Moved by Deputy Mayor Smith that PM 011- Casual Employees – Vehicles Policy be deleted from the policy manual.

Carried

9E. PM 032 – Records Management and Retention Policy

Presented by Elaine Macdonald, Municipal Administrator

RES 132-2020 Moved by Councillor Geeraert that PM 032 – Records Management and Retention Policy be approved as presented.

Carried

9F Bylaw 2020-007 – Nuisance and Unsightly Premise Bylaw
Presented by Elaine Macdonald, Municipal Administrator

RES 133-2020 Moved by Councillor Cheshire that Council gives first reading to Bylaw 2020-007 – Nuisance and Unsightly Premise Bylaw.
Carried

RES 134-2020 Moved by Councillor Goodfellow that Council gives second reading to Bylaw 2020-007 – Nuisance and Unsightly Premise Bylaw.
Carried

RES 135-2020 Moved by Mayor Burke that Council gives permission to proceed to third and final reading of Bylaw 2020-007 – Nuisance and Unsightly Premise Bylaw.
Carried Unanimous

RES 136-2020 Moved by Councillor Geeraert that Council gives third and final reading to Bylaw 2020-007 – Nuisance and Unsightly Premise Bylaw.
Carried

9G. Development Permit Application
Presented by Elaine Macdonald, Municipal Administrator

RES 137-2020 Moved by Councillor Cheshire that the development application for a Home Occupation be approved.
Carried

9H. Marigold Library Board Representative
Presented by Elaine Macdonald, Municipal Administrator

RES 138-2020 Moved by Mayor Burke that the position be posted to social media and the Village website to seek public interest.
Carried

9I. 6 Acre Lot Discussion
Presented by Darcy J. Burke, Mayor

RES 139-2020 Moved by Councillor Goodfellow that the discussion be referred to the next Committee of the Whole Meeting.
Carried

9J. Disposal of Blue One Ton Truck
Presented by Elaine Macdonald, Municipal Administrator

RES 140-2020 Moved by Councillor Cheshire that the truck be sold as a whole unit and that advertising be expanded to more than Kijiji.
Carried

9K. Response Letter from Wheatland County
Presented by Darcy J. Burke, Mayor

RES 141-2020 Moved by Councillor Geeraert that the response letter from Wheatland County be accepted as information.
Carried

9L. Library Board Member Appointment
Presented by Elaine Macdonald, Municipal Administrator

RES 142-2020 Moved by Deputy Mayor Smith that Emma V. Mackenzie and Charlotte Bencharski be appointed as board members on the local library board.
Carried

9M. Contingency Fund Use
Presented by Darcy J. Burke, Mayor

RES 143-2020 Moved by Mayor Burke that the Village pays the insurance bills for the Rockyford Community Centre Association and the Agricultural Society out of the contingency fund that was established in the budget.
Carried

. CORRESPONDENCE

10A. Letter from the Village of Hussar

RES 144-2020 Moved by Deputy Mayor Smith that the Municipal Administrator contact the Village of Hussar to set up a meeting with the CAO and Mayor of Rockyford and Hussar.
Carried

10B. Letter from Mayor of Cold Lake

RES 145-2020 Moved by Councillor Geeraert that the letter from the Mayor of Cold Lake be accepted as information.
Carried

10C. Palliser Audited Financial Statements

RES 146-2020 Moved by Councillor Goodfellow that Village Council accepts the audited financial statements for Palliser Regional Municipal Services.
Carried

10D. Police Funding Model

RES 147-2020 Moved by Councillor Cheshire that the Police Funding Model be accepted as information.
Carried

10E. Letter from Wheatland Regional Corporation

RES 148-2020 Moved by Councillor Geeraert that the letter from Wheatland Regional Corporation be accepted as information.
Carried

11. OTHER BUSINESS

10A. International Day of Older Persons Declaration

Mayor Burke declared October 1, 2020 as International Day of Older Persons in the Village of Rockyford.

11B. Closed Session Meeting

RES 149-2020 Moved by Councillor Goodfellow that Council reconvene the Closed Session meeting pursuant to Section 17 of the FOIPPA – Disclosure Harmful to Personal Privacy at 9:44 p.m.
Carried

All of Council and the Municipal Administrator were present for the Closed Session meeting.

RES 150-2020 Moved by Mayor Burke that Council comes out of the Closed Session meeting at 9:57 p.m.
Carried

11C. Out of Closed Session Meeting

RES 151-2020 Moved by Mayor Burke that Council denies the proposal set forth by Maple Woodworking Ltd. in its entirety.

Carried

RES 152-2020 Moved by Mayor Burke that Council directs Administration to form an agreement with Maple Woodworking Lid. and bring to October Council meeting.

Carried

12. ACTION ITEM LIST REVIEW

13. REPORTS

RES 153-2020 Moved by Councillor Geeraert that the Council and CAO reports be accepted as presented.

Carried

14. ADJOURNMENT

RES 154-2020 Councillor Goodfellow moved that the meeting be adjourned at 10:07 p.m.



Mayor



Administrator