

MINUTES  
VILLAGE OF ROCKYFORD  
ORGANIZATIONAL MEETING  
October 9, 2019  
COUNCIL CHAMBERS

ATTENDANCE      Councillors      Darcy Burke  
   Leah Smith  
   Wm. Goodfellow  
   April Geeraert  
   Dalia Cheshire

Administration: Elaine Macdonald

1. CALL TO ORDER      Municipal Administrator Macdonald called the meeting to order at 7:00 p.m.

2. AGENDA      Add: 15. Appointment of Fire Chief/Deputy Fire Chief.

**RES 093-2019**      Moved by Councillor Burke that the agenda be adopted as amended.

3. NOMINATION and APPOINTMENT OF MAYOR

Administrator Macdonald called for nominations for Mayor.  
Councillor Smith nominated Councillor Burke for the position for Mayor.  
Administrator Macdonald called for further nominations.  
Administrator Macdonald called for further nominations.  
No further nominations were presented.

**RES 094-2019**      Moved by Councillor Cheshire that nominations for Mayor cease.  
**Carried**

4. SWEARING IN OF MAYOR

Councillor Burke was declared Mayor and sworn in.

Municipal Administrator handed the Chair over to Mayor Burke who presided over the meeting from that point.

5. NOMINATION and APPOINTMENT OF DEPUTY MAYOR

Mayor Burke called for nominations for Deputy Mayor,  
Councillor Goodfellow nominated Councillor Smith for the position of Deputy Mayor.  
Mayor Burke called for further nominations.  
Mayor Burke called for further nominations.  
No further nominations were presented.

**RES 095-2019**      Moved by Councillor Geeraert that nominations for Deputy Mayor cease.  
**Carried**

6. SWEARING IN OF DEPUTY MAYOR

Councillor Smith was declared Deputy Mayor and sworn in.

7. SIGNING AUTHORITIES

**RES 096-2019**      Moved by Mayor Burke that the Village keeps the signing authorities as they are with the Mayor, the Deputy Mayor, the Municipal Administrator and the Administrative Assistant having the authority to sign on behalf of the Village.

**Carried**

8. DESIGNATED OFFICERS

**RES 097-2019** Moved by Deputy Mayor Smith that the Village Council approves the Municipal Assessor, Bylaw Enforcement and the Auditor as designated officers for the Village.

**Carried**

9. ESTABLISH DATE, TIME and PLACE OF REGULAR COUNCIL MEETINGS

**RES 098-2019** Moved by Deputy Mayor Smith that Village Council maintain the current schedule of days, time and location for the regular Council Meetings.

**Carried**

10. CLOSED SESSION MEETINGS – FOIPP SECTIONS

Council reviewed the sections of the FOIPP Act that are exceptions to disclosure for the purpose of holding a meeting that is closed to the public.

11. DESIGNATION OF FINANCIAL INSTITUTION

**RES 099-2019** Moved by Councillor Cheshire that the Village Council designates Alberta Treasure Branch as the financial institution for the Village.

**Carried**

12. ESTABLISH MUNICIPAL OFFICE LOCATION

**RES 100-2019** Moved by Councillor Geeraert that the Village Council names 110 Main Street, Rockyford, AB, T0J 2R0 as the place of the Municipal Office.

**Carried**

13. APPOINTMENT OF COUNCIL COMMITTEES/BOARDS

Village Council reviewed the Council Committee list and made the appointments to the Committees/Boards as follows:

Wheatland Regional Partnership	Mayor Burke, Deputy Mayor Smith and Councillor Geeraert as the alternate.
Wheatland Regional Corporation	Mayor Burke and Councillors Cheshire and Geeraert as the alternates.
Canadian Badlands	Councillor Cheshire and Councillor Goodfellow as the alternate.
Rockyford Agricultural Society	Deputy Mayor Smith and Councillor Goodfellow as the alternate
Rockyford Community Centre	Councillor Geeraert and Councillor Goodfellow as the alternate.
Rockyford Library	Councillor Geeraert and Councillor Goodfellow as the alternate.
Drumheller & District Solid Waste	Councillor Goodfellow and Councillor Geeraert as the alternate.
WADEMSA	Mayor Burke and Councillor Goodfellow as the alternate.
WFCSS	Mayor Burke and Councillors Goodfellow and Cheshire as the alternates.
Fire Committee	Mayor Burke, Councillor Goodfellow and Councillor Geeraert as the alternate.
Marigold Library	Gary Billings
Palliser Regional Municipal Services	Deputy Mayor Smith and Councillor Geeraert as the alternate.
Three Village	Mayor Burke, Councillor Geeraert and Councillor Cheshire as the alternate.

Wheatland Housing	Deputy Mayor Smith and Councillor Goodfellow the alternate.
Subdivision/Development Appeals Community Futures Wild Rose	Councillor Cheshire Councillor Cheshire and Deputy Mayor Smith as the alternate.
Intermunicipal Development Plan Committee	Mayor Burke, Councillor Geeraert and Deputy Mayor Smith as the alternate.
Director of Emergency Management	Elaine Macdonald

**RES 101-2019** Moved by Councillor Cheshire that the Council Committee list be approved as presented.

**Carried**

14. COUNCILLOR CODE OF CONDUCT BYLAW  
Council reviewed and signed the Council Code of Conduct Bylaw.

15. APPOINTMENT OF FIRE CHIEF/DEPUTY FIRE CHIEF

**RES 102-2019** Moved by Mayor Burke that Wayne Clyne be appointed as Fire Chief for the Village and that Kevin Elder be appointed as Deputy Fire Chief for the Village.

**Carried**

16. ADJOURNMENT

**RES 103-2019** Councillor Geeraert moved that the Organizational Meeting be adjourned at 7:50 p.m.

  
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Mayor

  
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Administrator